

January 31, 1984

*In carbon  
copy in Beth's  
personnel  
folder.*

Dear Beth -

The Board of Directors of the Westbank Community Library wishes to submit the following proposal to you for your services to us as Librarian. The Board unanimously agrees that they would like you to continue as Librarian and is hopeful that we will agree on contract terms. After you have reviewed the proposal please contact either one of us, the undersigned representatives of the Board, to discuss final contract terms. As you are aware, we still have several major funding problems which need to be resolved before we are on secure ground. With that in mind we propose a six months contract. At the end of that period we should be able to negotiate a longer term contract.

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Rather than a full time eight hour day basis we propose a six hour day basis, 9 to 4 Monday through Friday, with a one hour lunch break. For the three quarter time basis we offer a salary of \$13,500.00, which translates to \$18,000.00 on an annual full time basis.

During this six months period you would receive a one month vacation during the coming summer, two of the weeks with pay.

Social Security benefits will be paid 50% by us and 50 % withheld, as is customary.

Those holidays recognized by the Federal government and the local banks will be paid holidays.

You would receive two weeks sick leave annually.

For illness in the family, five days annually.

Expenses to professional meetings approved by the Board will be paid.

Obviously, Beth, the above is not a contract - rather, proposals worked out by the Board at our meeting a week ago Monday. The contract formalities will come later - soon, we hope - after you have had ample time to review and discuss it either with one of us, or with the Board.

Sincerely,

*Eleanor Drake*  
Eleanor Drake

Joel Rudd