

**MINUTES OF THE BOARD OF TRUSTEES OF
THE WESTBANK COMMUNITY LIBRARY DISTRICT MEETING
August 26, 2021**

A regular meeting of the Board of Trustees (“the Trustees”) of the Westbank Community Library District (“the District”) was called to order by David Oertel at 9:09am on Thursday, August 26, 2021 online via Zoom. Notice of the meeting was posted in accordance with the Texas Open Meetings Act. Trustees present: David Oertel, Nancy Jennings, Todd Crickmer, Sumaya Saati and Carol Keller. Others present: Director Mary Jo Finch, Accountant Sheri Rhodes, Administrative Assistant Tess Westmoreland, Financial Advisor PK Chatterjee (left the meeting at 9:25am), Associate Director Autumn Erdahl Solomon and Technology & Facilities Manager Cesar Martinez.

Pursuant to Agenda Item 1, “Citizen’s Communication – Citizens are invited to address the Board. Citizen’s Communication is limited to thirty minutes, with each speaker limited to five minutes. Citizens must sign in at the beginning of each meeting and will be heard in the order of arrival,” no citizens were in attendance on Zoom.

Pursuant to Agenda Item 2, “Discuss and approve minutes for the Board meeting on July 15,” Nancy moved to approve the minutes. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 3, “Discuss and consider the financial reports of the District for June and July of 2021,” Sheri and Mary Jo provided a commentary.

Attachments:

Pursuant to Agenda Item 4, “Discuss and approve the 2nd Quarter Investment Report for 2021,” PK provided a narrative. Nancy moved to approve the report. The motion was seconded and unanimously approved.

Attachments:

Pursuant to Agenda Item 5, “Discuss, consider and approve a Resolution Regarding Pandemic Response and Emergency Suspension of policy,” Mary Jo provided a narrative. David made a motion to approve the resolution with an end date of January 31, 2022. The motion was seconded and unanimously approved.

Attachment:

Pursuant to Agenda Item 6, “Discuss, consider and approve Resolution Authorization to replace the BBVA account with PNC and related documents,” Sheri provided a narrative. Todd made a motion to approve the resolution. The motion was seconded and unanimously approved.

Attachments:

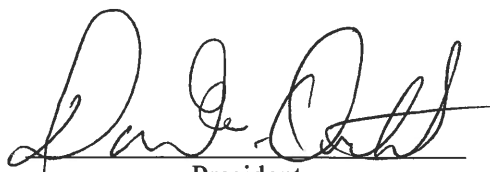
Pursuant to Agenda Item 7, “Discuss, consider and approve holidays for the rest of 2021,” Mary Jo provided a narrative. Nancy made a motion to approve library closures November 24-27 and December 22-25. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 8, “Discuss, consider, and take action as needed for the November Board election,” no action was necessary as the November Trustee election has been cancelled.

Pursuant to Agenda Item 9, “Discuss and consider the Library Director Report,” Mary Jo provided a narrative.

Attachment:

Pursuant to Agenda Item 10, “Consider by staff report, without discussion, such other matters as may come before the Board and as may be necessary to carry out the business of the District, to direct the formulation of agenda items for the next meeting, and to set the date of the next meeting,” the next Board meeting was set for Thursday, September 23, 2021 at 9:00am. It will be held at the Laura Bush Community Library. Todd made a motion to adjourn the meeting at 10:42am. The motion was seconded and unanimously approved.



President

9/23/2021

Date



Secretary

9/23/21

Date