MINUTES OF THE BOARD OF TRUSTEES OF
THE WESTBANK COMMUNITY LIBRARY DISTRICT MEETING
April 19, 2022

A regular meeting of the Board of Trustees ("the Trustees") of the Westbank Community Library District ("the District") was called to order by David Oertel at 8:36am on Thursday, March 24, 2022, at the Laura Bush Community Library ("the Library") at 9411 Bee Cave Road, Austin, TX, 78733. Notice of the meeting was posted in accordance with the Texas Open Meetings Act. Trustee's present: David Oertel, Nancy Jennings, Todd Crickmer and Carol Keller. Sumaya Saati was not present. Others present: Director Mary Jo Finch, Accountant Sheri Rhodes, Administrative Assistant Tess Westmoreland, Associate Director Autumn Erdahl Solomon, Technology & Facilities Manager Cesar Martinez, and CPA Sean Bender .

Pursuant to Agenda Item 1, "Citizen's Communication – Citizens are invited to address the Board. Citizen's Communication is limited to thirty minutes, with each speaker limited to five minutes. Citizens must sign in at the beginning of each meeting and will be heard in the order of arrival," no citizens were in attendance.

Pursuant to Agenda Item 2, "Discuss and take action regarding the investment of public funds," PK will invest $2M of public funds in accordance with investment policy, including timed investments in treasury bonds.

Pursuant to Agenda Item 3, "Discuss and take action regarding the 2021 audit prepared by Montemayor Britton Bender PC," Sean provided a narrative. Nancy moved to approve the audit. The motion was seconded and unanimously approved.
Attachments:

Pursuant to Agenda Item 4, "Discuss and approve minutes for the Board meeting on March 24, 2022," Nancy moved to approve the minutes. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 5, "Discuss and take action regarding the capital project for backyard development including partial budget allocations and project scheduling," Mary Jo provided a narrative of the current design development drawings. Nancy moved to approve capital budget additions of $10,400 for tree evaluation and treatments, $17,200 for engineering and permitting work, and $1200 for permits. The motion was seconded and unanimously approved. An RFQ for a Construction Manager At-Risk will post in the newspaper and the library website before April 21, with bid opening scheduled for May 20, 2022.

Pursuant to Agenda Item 6, "Discuss and consider the Library Director Report," Mary Jo provided a narrative.
Attachment:

Pursuant to Agenda Item 7, "Consider by staff report, without discussion, such other matters as may come before the Board and as may be necessary to carry out the business of the District, to direct the formulation of agenda items for the next meeting, and to set the date of the next meeting," the next Board meeting was set for Wednesday, May 25, 2022, at 8:30am. It will be held at the Laura Bush Community Library. David made a motion to adjourn the meeting at 10:07am. The motion was seconded and unanimously approved.

President 5/25/2022 Date Secretary 5/25/2022 Date

*Minutes 04.19.22 incorrectly recorded in file as 03.24.22