

**MINUTES OF THE BOARD OF TRUSTEES OF
THE WESTBANK COMMUNITY LIBRARY DISTRICT MEETING
September 22, 2022**

A regular meeting of the Board of Trustees (“the Trustees”) of the Westbank Community Library District (“the District”) was called to order by David Oertel at 8:33am on Thursday, September 22, 2022, at the Laura Bush Community Library (“the Library”) at 9411 Bee Cave Road, Austin, TX, 78733. Notice of the meeting was posted in accordance with the Texas Open Meetings Act. Trustees present: David Oertel, Nancy Jennings, Todd Crickmer, and Carol Keller was video conferenced in. Others present: Director Mary Jo Finch, Administrative Assistant, Tess Westmoreland, Associate Director Autumn Archers, and Technology & Facilities Manager Cesar Martinez.

Pursuant to Agenda Item 1, “Citizen’s Communication – Citizens are invited to address the Board. Citizen’s Communication is limited to thirty minutes, with each speaker limited to five minutes. Citizens must sign in at the beginning of each meeting and will be heard in the order of arrival,” no citizens were in attendance.

Pursuant to Agenda Item 2, “Discuss and approve minutes for the Board meetings on August 18 and August 26 (cancelled), 2022,” Nancy moved to approve the minutes for August 18. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 3, “Discuss and consider the financial reports of the District for July 2022,” Mary Jo provided a narrative.

Attachments:

Pursuant to Agenda Item 4, “Discuss and take action on the audit contract for 2023 with Montemayor Britton Bender PC,” Todd moved to approve the contract. The motion was seconded and unanimously approved.

Attachments:

Pursuant to Agenda Item 5, “Discuss and consider a naming honor for a library space,” Todd moved to name the new children’s play area for Lyle Thormann in recognition of her exemplary service as a volunteer, Friends’ President, Trustee, Board President, and head of fundraising for the construction of Laura’s Library. The motion was seconded and unanimously approved.

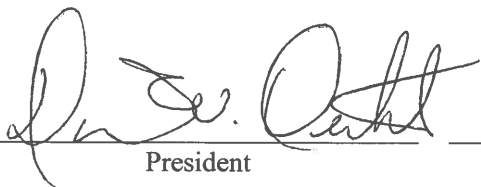
Pursuant to Agenda Item 6, “Discuss and take action on retirement plan amendment,” Nancy moved to approve the retirement plan amendment provided the final documents contain no substantive differences to the current plan. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 7, “Discuss and take action regarding the capital project for backyard development, now including air conditioning replacement,” Mary Jo provided a narrative. No action was taken at this time.

Pursuant to Agenda Item 8, “Discuss and consider the Library Director Report,” Mary Jo provided a narrative.

Attachment:

Pursuant to Agenda Item 9, “Consider by staff report, without discussion, such other matters as may come before the Board and as may be necessary to carry out the business of the District, to direct the formulation of agenda items for the next meeting, and to set the date of the next meeting,” the next regular meeting is scheduled for November 17, 8:30am, at the Laura Bush Library. Todd made a motion to adjourn the meeting at 10:16am. The motion was seconded and unanimously approved.



President

Date



Secretary



Date