

**MINUTES OF THE BOARD OF TRUSTEES OF  
THE WESTBANK COMMUNITY LIBRARY DISTRICT MEETING  
January 26, 2023**

A regular meeting of the Board of Trustees (“the Trustees”) of the Westbank Community Library District (“the District”) was called to order by David Oertel at 8:33am on Thursday, January 26, 2023 at the Laura Bush Community Library (“the Library”) at 9411 Bee Cave Road, Austin, TX, 78733. Notice of the meeting was posted in accordance with the Texas Open Meetings Act. Trustees present: David Oertel, Carol Keller, Sumaya Saati. Nancy Jennings and Todd Crickmer were not in attendance. Others present: Director Mary Jo Finch, Accountant Sheri Rhodes, Administrative Assistant Tess Westmoreland, Associate Director Autumn Archers, and Technology & Facilities Manager Cesar Martinez.

Pursuant to Agenda Item 1, “Citizen’s Communication – Citizens are invited to address the Board. Citizen’s Communication is limited to thirty minutes, with each speaker limited to five minutes. Citizens must sign in at the beginning of each meeting and will be heard in the order of arrival,” no citizens were in attendance.

Pursuant to Agenda Item 2, “Discuss and approve minutes for the Board meeting on December 15, 2022,” Carol moved to approve the minutes with a minor correction. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 3, “Discuss and consider the financial reports of the District for November 2022,” Sheri provided a narrative.

Attachment(s):

Pursuant to Agenda Item 4, “Discuss and take action regarding library holiday closures,” David made a motion to revise the library’s holiday schedule beginning in April 2023 to consist of New Year’s Day, Martin Luther King Jr. Day, Easter Friday through Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving Wednesday through Friday, and Christmas Eve through December 26. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 5, “Discuss and take action regarding the capital project for backyard development, now including air conditioning replacement and updates to Laura’s Library,” Mary Jo provided a narrative.

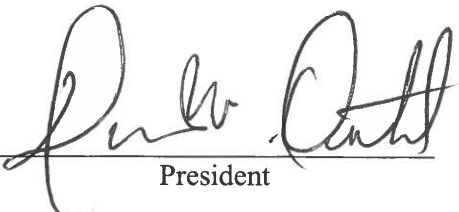
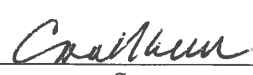
- Sumaya made a motion to approve S8A Contract Amendment for \$5,760 for additional MEP work. The motion was seconded and unanimously approved.
- Carol made a motion to approve the decommission of the Madrone Trail due to concerns about hiker safety, the continued cost of a little-used feature, and concerns over damage to the Madrone trees. The motion was seconded and unanimously approved.

Attachment(s):

Pursuant to Agenda Item 6, “Discuss and consider the report of the Library Director concerning Library operation,” Mary Jo provided a narrative.

Attachment(s):

Pursuant to Agenda Item 7, “Consider by staff report, without discussion, such other matters as may come before the Board and as may be necessary to carry out the business of the District, to direct the formulation of agenda items for the next meeting, and to set the date of the next meeting,” the next regular meeting is scheduled for February 23rd, at 8:30am, at the Laura Bush Library. David motioned to adjourn the meeting at 10:02 am. The motion was seconded and unanimously approved.

 _____ President	<u>2/23/2023</u> _____ Date	 _____ Secretary	<u>2/23/2023</u> _____ Date
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